

## Idaho Technology Authority (ITA)

### **ENTERPRISE POLICY – P3000 TELECOMMUNICATIONS POLICIES**

**Category: P3010 – TELECOMMUNICATIONS EQUIPMENT, LOCAL AND LONG DISTANCE SERVICES**

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#### **I. AUTHORITY**

Authority: Idaho Code § 67-831 through § 67-833

#### **II. ABSTRACT**

The State of Idaho must continually embrace up-to-date telecommunication practices and technology to receive maximum benefit and affordability of services. Statewide contracts for telecommunication systems, as well as local and long-distance services are centrally maintained and represent considerable savings when utilized across State agencies.

#### **III. DEFINITIONS**

There are no definitions for this policy.

#### **IV. POLICY**

State agencies are required to use the Office of Information Technology Services (ITS)'s central statewide system, contracts and services as well as local and long-distance service contracts for voice and other telecommunication services. State agencies shall share systems and services whenever determined feasible and cost effective by the Office of Information Technology Services (ITS) in conjunction with ITA.

The Office of Information Technology Services (ITS) shall assign a SME to review and approve the purchase of telecommunications equipment.

## **V. EXEMPTION PROCESS**

Refer to ITA Policy [P1010](#) (Information Technology Policies, Standards, and Guidelines Framework).

## **VI. PROCEDURE REFERENCE**

There are no procedure references for this policy.

## **VII. CONTACT INFORMATION**

For more information, contact the ITA Staff at (208) 605-4064.

## **VIII. INTENT**

The Office of Information Technology Services (ITS) shall coordinate and manage:

1. Purchase and Installation of telecommunications systems and services;
2. Manage move/add/changes to telecommunications systems for all agencies and institutions statewide.

## **REVISION HISTORY**

- 07/01/18 – Updated Idaho statute references; changed “Department of Administration” to “Office of Information Technology Services (ITS)”
- 07/01/13 – Changed “ITRMC” to “ITA”.
- 06/16/09 – Added Definitions, Exemption Process, Procedure Reference and Revision History to this policy, changed the layout and deleted Timeline.

Date Established: April 1997