

Access Idaho Steering Committee
Subcommittee of the Idaho Technology Authority (ITA)
Approved Meeting Minutes
Thursday, July 28, 2022, 1:30 pm MST
Webex link (with video): <https://idahogov.webex.com/meet/quick.link>
Teleconference (audio) only/dial-in: Toll-free phone: 1-833-695-0549 / Access Code: 2452 642 7506 #
11331 W Chinden Blvd. B201, Boise, ID 83714

Members Present:

- Robert Butler, Office of Information Technology Services
- Chad Houck, Secretary of State's Office
- Dave Tolman, Idaho Transportation Department
- Lisa Hettinger, Department of Health & Welfare
- Jeff Walker, Access Idaho Project (non-voting member)

Others Present:

- Brigitte Teets, Office of Information Technology Services
- Catherine Thies, Office of Information Technology Services

WELCOME

Chairman Butler called the meeting to order at 1:32 pm MT. A quorum was established.

MINUTES

MOTION: Mr. Houck moved, and Ms. Hettinger seconded a motion to approve the minutes of the March 24, 2022 meeting, as written; the motion passed unanimously.

MOTION: Ms. Hettinger moved, and Mr. Tolman seconded a motion to approve the minutes of the June 23, 2022 meeting, as written; the motion passed unanimously.

REPORTS FROM ACCESS IDAHO

Jeff Walker, Access Idaho, gave an update on Access Idaho's Current priorities:

- Idaho Transportation Department, Commercial Vehicles Division, Full Fee Online Scheduling Service for Idaho Ports of Entry
- Idaho State Police Payment Integration
- Idaho Department of Motor Vehicles Registration Reminder Service
- Idaho Department of Health & Welfare Website Development in conjunction with Governor's Office

REVIEW OF SERVICE LEVEL AGREEMENT(S)

Mr. Walker reviewed Idaho Dept of Agriculture – Addendum E

MOTION: Mr. Houck moved, and Ms. Hettinger seconded a motion to approve the Idaho Dept of Agriculture – Addendum E, as written; the motion passed unanimously.

Mr. Walker reviewed Idaho Dept of Environmental Quality

- Addendum H
- 1st Amendment to Addendum C
- 1st Amendment to Addendum D

MOTION: Mr. Tolman moved, and Mr. Houck seconded a motion to approve the Idaho Dept of Environmental Quality Addendum H, 1st Amendment to Addendum C and 1st Amendment to Addendum D, as written; the motion passed unanimously.

ADJOURNMENT

Meeting was adjourned at 2:12pm. The next meeting date is scheduled for September 22, 2022, 1:30 p.m. (MT)

C Thies, Office of IT Services