

Idaho Technology Authority (ITA)
IDAHO GEOSPATIAL COUNCIL – EXECUTIVE COMMITTEE (IGC-EC)
MEETING MINUTES

Thursday, March 17, 2022 | 9:30 a.m. (*Mountain*)

Webex link (with video): <https://idahogov.webex.com/meet/kristin.bartz>

Teleconference (audio) only/dial-in:

Toll-free phone: 1-833-695-0549 / Access Code: 133 691 2815 # / No attendee ID required, press # to join

Physical Location: Office of IT Services

11331 W. Chinden Blvd, Building 8, 2nd Floor, Conf Rm 215, Boise Idaho

Members Present:

Wilma Robertson, Office of IT Services (Chair)
Keith Weber, ISU
Sydney Lewis, Transportation Department
Jackie Malloy, City of Chubbuck
Betty Conces, Kootenai County
Kelly Green, Blaine County
Laurie Ames, Nez Perce Tribe
Pam Bond, City of Boise
Jeff May, Dept. of Fish and Game

Dan Determan, NOAA
Shane Lim, Suez Water
Jan Cunningham, Esri

Others Present:

Tom Kearns, Dept. of Lands
Heather Studley, Bannock County
Brittany Brand, Boise State
Cameron Weller, Dept of Lands
Margie Wilkins, Dept of Water Resources
Matthew Siphus, Highway Council
Bill Reynolds, Nez Perce County
Danielle Favreau, Dept. of Water Resources
Tammy Oliver, Burley

Members Absent:

Bruce Godfrey, INSIDE
Tom Carlson, USGS
Eric Buehler, USDA NRCS

WELCOME/INTRODUCTIONS

Chair Robertson welcomed everyone and called the meeting to order at 9:34 am MST. Roll call attendance was taken, and a quorum was not established.

Action items were tabled pending a quorum.

TECHNICAL WORKING GROUP UPDATES

Hazard TWG

Brittany Brand gave an update on the Hazard TWG.

Ms. Brand reported the TWG met for the first time recently and discussed goals including how to map what hazard layers are available and what information to include in looking at the current map Idaho Office of Emergency Management created with Idaho State University. The group went through a best practices mapping exercise and looked at color schemes, language, and legends. Next step is to accumulate and map available hazard layers. Data layers available here:

<https://docs.google.com/spreadsheets/d/1C4fQrF5ENtpAgQg76oS7fW7odCSzzOGahB0A0XkIXkE/edit#gid=0>

Meetings are scheduled the last Thursday of every month at 4:00 pm MT. Next meeting the group will be looking at the data submitted and applying the best practices rubric before moving forward with recommendations for state standards.

The next TWG meeting is scheduled for March 31, 2022 at 4:00 pm MT.

Betty Conces joined the meeting at 9:44 am MT. A quorum was established.

Boundary TWG

Kara Utter was unable to attend the meeting; Heather Studley gave an update on her behalf.

Instead of nominating individual sources for TIM, the TWG has been encouraging public entities to submit their own authoritative data as reference layers. They are working on a list of top ten boundaries; and prioritizing ZIP codes and wildfire response areas, which ties into the Public Safety TWG and NextGen 911. Ms. Studley advised they have invited GIS professionals from the Idaho Tax Commission to attend the next meeting to discuss TCA, cities, and counties as they are the top-level authoritative data source.

Discussion regarding ZIP code boundaries.

The next TWG meeting is scheduled for April 5, 2022 at 1:00 pm MT.

MEETING MINUTES

MOTION: Ms. Weber moved, and Ms. Green seconded a motion to approve the minutes of the January 20, 2022, Meeting; the motion passed unanimously.

OPEN SEAT NOMINATION

Pam Bond announced her departure from the City of Boise and IGC-EC to take some time off. Chair Robertson wished her well and thanked her for all the time she spent supporting IGC-EC over the years.

This leaves Seat 12 (Open Seat 2) vacant. Chair Robertson nominated Tom Kearns from Idaho Department of Lands to fill the vacancy and serve out the rest of Ms. Bond's term, ending March 31, 2023. Mr. Kearns introduced him and provided a brief overview of his background. He is the Technical Services Bureau Chief at Idaho Department of Lands, overseeing GIS for the agency.

MOTION: Ms. Malloy moved, and Mr. Weber seconded, the motion to approve the nomination of Tom Kearns to fill the remainder of the term for Seat 12 to the IGC-EC; the motion was approved.

RECORDS RETENTION UPDATE

Mr. Weber provided an update about GIS records retention. Mr. Weber, Mr. Mike Woodford, and Mr. Bruce Godfrey met regarding records retention and the policy adopted by the Idaho State Historical Society (ISHS). Currently, the schedule requires the GIS records to be held in perpetuity but ISHS does not have the space to hold the amount of GIS records being produced. Idaho Code Section 67-4126 sets the requirement. They are trying to re-engage with ISHS to discuss this issue, clarify issues, and ask questions. There is no recommendation for IGC-EC to review at this time; more information is needed.

Funding requests may be needed to cover the costs of archiving the data.

GIS STRATEGIC PLAN IMPLEMENTATION UPDATE

Chair Robertson advised the committee that Mike Woodford resigned his position with Information Technology Services and subsequently as the state Geospatial Information Officer. In the prior IGC-EC meeting, it was proposed to create a implementation plan and Ms. Jackie Malloy has been leading that effort.

Ms. Malloy provided an update for the GIS implementation plan. The group, comprised of Jackie Malloy, Wilma Robertson, Sydney Lewis, Chris Corwin, Keith Weber, Margaret Pridmore, and Craig Tarter, met for the initial meeting. The five core principles were split up into three working groups based on strengths of the members. The goal is to have the plan written by the end of summer 2022.

The funding subgroup met on March 15, 2022. Ms. Malloy introduced the action planning worksheet used by the City of Chubbuck for their strategic plan implementation. The goals and tactics from the strategic plan were prioritized by timeframes and began work on one of the tactics for sustainable funding and funding opportunities.

The governance and data quality group are working on parallel goals with Idaho Transportation Department and have met with their steering committee to get recommendations.

The training, education, communication, and outreach group plan to meet after spring break on March 28, 2022.

The next step is to create a hub site where the subgroups can collectively edit their worksheets and keep shared documents.

Volunteers are being requested to send examples of ROIs to demonstrate value as part of the funding opportunities.

TECHNICAL WORKING GROUP UPDATES

Elevation TWG

Mr. Josh Enterkine was unable to attend the meeting, Mr. Weber provided a quick update on his behalf. TWG has been meeting monthly. LIDAR information has been trickling in slowly but it should cover southern Idaho. Access will be available through the LIDAR web map viewer.

Mr. Weber is offering LIDAR workshops on March 22 and 23, 2022. Will be offering again for those who cannot attend in March.

Layers may be downloaded from https://giscenter.rdc.isu.edu/arcgis/services/LiDAR_Idaho/ImageServer.

Mr. Enterkine is working on a TIM nomination to be presented at a future IGC-EC meeting.

Imagery TWG

Ms. Margie Wilkins provided update.

At the February 2022 meeting, Mr. Jeff Cook presented on the benefits of using Bing imagery as an alternative. They also discussed their NAIP (National Agriculture Imagery Program) nomination and should have it ready for the next IGC-EC meeting for consideration. USDA advised the data will be released in May 2022, which is later than usual. They have been going through organizational changes recently.

During the strategic planning discussions last year, they identified a need to identify partners for smaller organizations with aerial imagery needs to pool resources together. As a result, Chair Robertson advised they are pulling together the first draft of a statewide imagery consortium structured similarly to the LIDAR consortium.

Public Safety TWG

Bill Reynolds gave a brief update on the Public Safety TWG.

They are engaging with version two of NEMA standards which will change some of the data sets for public safety. They will meet over the next month to review state standards and incorporate them into a state standard by the May meeting or by the end of summer 2022. NEMA is trying for flexible, international, universal standards. Version two is still under review and have not been adopted yet. Layers have been changed to be more inclusive addressing schemas.

Discussion about ZIP code boundaries as administrative units and getting postmasters involved.

Chair Robertson provided an overview and update about the NextGen 911 funding that was applied for and granted. Before they can proceed, the legislature needs to approve the spending authority and that is still in process. The funds should give a boost to GIS efforts.

Transportation TWG

Sydney Lewis provided a brief update on the Transportation TWG.

They have begun writing the three dataset standards they submitted for nomination for bridges, mileposts, and airports. ITD is moving to an upgrade data warehouse, including a change in production standards. They began discussion for a

road network nomination but that is on hold until the new warehouse is up. Also working with internal railroad staff to coordinate with federal partners to get some standards and nominations in place.

The next meeting is scheduled for April 5, 2022 at 10:00 am MT.

OTHER BUSINESS

IGC-EC Elections

Chair Robertson announced the results of the 2022 IGC-EC Elections:

- Sydney Lewis was re-elected to State Seat 1
- Dan Determan was re-elected to Federal Seat 4
- Bob Folsom was elected to Local Seat 6, replacing Betty Conces who is retiring
- Kelly Green was re-elected to Local Seat 7
- Laurie Ames was elected to Tribal Seat 8
- Jan Cunningham was elected to Private Seat 10

The term for these positions runs April 1, 2022 to March 31, 2024.

Spring IGC Meeting

The spring IGC meeting is scheduled for Wednesday, April 20, 2022 from 9-12:00 pm MT. Participants can attend virtually or in person at the ITS offices.

GIS Website

IGC-EC staff will begin work to standardize the web pages for the technical working groups on the gis.idaho.gov website. It will include visualization of the standards in progress to integrate The Idaho Map and process markers.

Mary Coffman has left ITS and Kristin Bartz will be supporting the committee until a new administrative assistant is hired. The GIO position is still open and has not been hired yet. Chair Robertson is taking on the GIO duties in the interim.

ADJOURN

Chair Robertson called for a motion to adjourn.

MOTION: Mr. Weber moved, and Ms. Lewis seconded a motion to adjourn; the motion was approved.

The meeting adjourned at 10:50 am MT. The next meeting is scheduled for Thursday, May 19, 2022, at 9:30 am MT.



Kristin Bartz, Office of IT Services