

Idaho Technology Authority (ITA)

## IT Leadership Council (ITLC)

Meeting Minutes: April 21, 2020 at 1:30 p.m.

**Teleconference**

*(Approved June 16, 2020)*

The April 21, 2020 meeting of the IT Leadership Council was held via teleconference in accordance with the Governor's stay-at-home order due to the COVID-19 global pandemic.

### **ATTENDANCE**

#### **Members/Alternates Present:**

Bob Ross, Dept. of Fish & Game (CHAIR)  
Randy Turner, Dept. of Correction (VICE CHAIR)  
Alvino Artalejo, Dept. of Health & Welfare  
Glen Gardiner, Dept. of Water Resources  
Shana Barrowclough, Industrial Commission  
Chris Smith, Office of IT Services (ITS)  
Brian Reed, Idaho Transportation Dept.  
Brett Richard, Dept. of Labor  
Dan Raiha, Dept. of Lands  
Cheryl Baldus, Dept. of Parks & Recreation  
Mike Langrell, Idaho Military Division  
Bob Nertney, Health Districts  
Wade Howland, Supreme Court  
*(Alt. for Kevin Iwersen)*

#### **Members Absent:**

Jon Spence, Division of Liquor  
Steven Higgins, Idaho State Police  
Chris Campbell, Dept. of Education  
Kevin Iwersen, State Supreme Court  
John Bernasconi, Tax Commission  
Terry Ford, State Controller's Office  
VACANT, Dept. of Insurance

#### **Others present:**

Erin Seaman, Office of IT Services  
Tammy Wallace, Office of IT Services  
Cheryl Dearborn, Office of IT Services  
Diego Curt, Office of IT Services  
Jason Black, Office of IT Services  
Jon Pope, Office of IT Services  
Lance Wyatt, Office of IT Services  
Jason Urquhart, Div. of Purchasing  
Ben Call, Idaho Military Division  
Tawna Chesnut, State Historical Society  
Stephanie Wildman, Cradlepoint  
Lauren Talyor, Gartner  
Aisa Jenkins, CompuNet  
Darren Meiser, Pure Storage  
Tim Walker, Treinen Associates  
Mitch Cunningham, CompuNet  
Michael Jorgenson, Continuant  
Ryan Doute, Cerium Networks

### **CALL TO ORDER**

Chairman Ross welcomed everyone and called the meeting to order at 1:33 pm. He introduced one new committee member: Cheryl Baldus, Department of Parks & Recreation. Ms. Baldus has been appointed to the seat recently vacated by Scott Williams.

### **MINUTES**

**MOTION: Vice Chair Turner moved and Mr. Artalejo seconded a motion to approve the meeting minutes from February 18, 2020, as presented; the motion was approved.**

### **PROCUREMENT**

Mr. Urquhart reported that the Division of Purchasing (DOP) is seeking a one-year renewal of the current IT services contracts, which expire June 30. He noted it is possible new contracts could be awarded before then.

Mr. Urquhart also reported that the current master agreements for data communications through NASPO have been renewed for one year, and DOP is working on renewing both current data communications PADDs, as well as awarding additional new PADDs.

Mr. Urquhart gave several updates on behalf of Valerie Bollinger, reporting that Ms. Bollinger has begun working on PADDs for audio/visual equipment, and for wireless, although the current contracts for wireless run through the end of the calendar year. Additionally, Ms. Bollinger is working on an invitation to bid (ITB) for a statewide

contract for cloud faxing. The draft is being finalized and is expected to be forwarded to agencies for review by the end of the week.

Lastly, Mr. Urquhart said that DOP is working with the Department of Health & Welfare on a solicitation for several cloud services. Vendors submitting bids are required to have a master agreement in place for cloud services through NASPO. The goal of this requirement is that it will eventually result in the state being able to participate in at least some of the NASPO cloud services contracts.

A brief discussion followed in response to a question regarding the availability of HP printers on a statewide contract. Mr. Urquhart was also queried about the emergency declaration recently issued due to the COVID-19 pandemic. He agreed to follow up separately with those interested to gather information in response to both questions.

#### **OTHER BUSINESS**

**FIREWALL INCIDENT** – Mr. Pope gave an overview of recent technical issues on the state network, which have been occurring since approximately March 24. He explained that there have been problems in the firewall platform, and ITS is working with Palo Alto Networks, the vendor/manufacturer, who is working to determine what the issues are, and to come up with a solution. Mr. Pope emphasized that ITS has been doing everything it can to keep the network up and running while the vendor works toward a solution.

**COLLABORATION TOOLS** – Mr. Black gave a brief overview of some of the collaboration tools that ITS is recommending agencies use while under the stay-at-home order to facilitate their staff working from home. Available tools include Microsoft Teams, which is already installed for those using Office 365, Webex Meetings, CenturyLink Global Meet, and Cisco Jabber.

Mr. Black noted that information on the available tools, as well as some training videos, are posted on the ITS website at: <https://its.idaho.gov/how-to-resources/>.

#### **ADJOURNMENT / NEXT MEETING**

The meeting adjourned at 1:56 pm. The next meeting was scheduled for June 16, 2020 at 1:30 pm.

*Erin Seaman*

Erin Seaman, Office of IT Services (ITS)