

Access Idaho Steering Committee
Idaho Technology Authority (ITA)
Draft Meeting Notes – Thursday, October 24, 2019
(Approved via email January 28, 2020)

The October 24, 2019 Access Idaho Steering Committee meeting was at 1:30 pm in Conference Room 155, LBJ Building, 650 W. State St., Boise, Idaho.

WELCOME/INTRODUCTIONS:

ROBERT BUTLER, Governor's Office of IT Services – **Approved via email**

LORI WOLFF, Department of Health & Welfare – **Approved via email**

NON-VOTING MEMBER: JEFF WALKER, Access Idaho

MEMBERS ABSENT:

CHAD HOUCK, Secretary of State's Office – **Approved via email**

DAVE TOLMAN, Idaho Transportation Department – **Approved via email**

OTHERS PRESENT:

BRIGETTE TEETS, Governor's Office of IT Services

CALL TO ORDER

Chairman Butler called the meeting to order. There was no quorum present for the meeting. It was agreed that the agreements would be sent out for review via email.

MINUTES

No meeting minutes were approved.

OLD BUSINESS – None

REPORTS FROM ACCESS IDAHO

Mr. Walker briefed the committee on the following reports:

- General Manager's Report
- Monthly Financial and Analytics Report

REVIEW OF SERVICE LEVEL AGREEMENT(S)

The following agreements were reviewed:

- Idaho Transportation Department/Aeronautics – Gov2Go Agreement, Exhibit A
- Idaho Transportation Department, Addendum AF to Service Level Agreement
- Idaho Transportation Department, Addendum AG to Service Level Agreement
- Bean Commission – Service Level Agreement
- Bean Commission – Addendum A to Service Level Agreement
- Idaho State Police – Addendum C to Service Level Agreement

NEW BUSINESS – None

ADJOURNMENT AND NEXT MEETING

The next meeting date is to be announced.



Erin Seaman, Office of IT Services