

## Access Idaho Steering Committee

Idaho Technology Authority (ITA)

**Draft Meeting Minutes – Thursday, September 26, 2019**

*(Approved via email 1/28/2020)*

The September 26, 2019 Access Idaho Steering Committee meeting was held at 1:30 pm in Conference Room 155, LBJ Building, 650 W. State St., Boise, Idaho.

### **WELCOME/INTRODUCTIONS:**

ERIC BECK, Department of Labor (Acting Chair)

ROBERT BUTLER, Governor's Office of IT Services

LORI WOLFF, Department of Health & Welfare

CHAD HOUCK, Secretary of State's Office

**NON-VOTING MEMBER:** JEFF WALKER, Access Idaho

### **MEMBERS ABSENT:**

DAVE TOLMAN, Idaho Transportation Department

### **OTHERS PRESENT:**

BRIGETTE TEETS, Governor's Office of IT Services

LUKE KILCUP, Lobby Idaho

### **MINUTES**

The meeting notes of the August 22, 2019 meeting were approved.

**OLD BUSINESS** – None

### **REPORTS FROM ACCESS IDAHO**

- General Manager's Report
- Monthly Financial and Analytics Report

### **REVIEW OF SERVICE LEVEL AGREEMENT(S)**

The following agreements were reviewed:

- Real Estate Commission – Gov2Go Agreement, Exhibit A  
*Following review and discussion, it was agreed that Mr. Walker would obtain a legal review of this agreement and present it at a later meeting for review and approval.*

### **NEW BUSINESS**

The following agreement was reviewed:

- Idaho Secretary of State's Office – Service Level Agreement, Addendum B

### **ADJOURNMENT AND NEXT MEETING**

The next meeting date is scheduled for October 24, 2019.

*Erin Seaman*

Erin Seaman, Office of IT Services