Idaho Technology Authority (ITA)

IT Leadership Council (ITLC)

Meeting Minutes: August 20, 2019 at 1:30 p.m.
East Conference Room, JRW Building, 700 West State Street, Boise, Idaho.
(Approved October 15, 2019)

ATTENDANCE

Members/Alternates Present:
Bob Ross, Dept. of Fish & Game (CHAIR)
Randy Turner, Dept. of Correction (VICE CHAIR)
Terry Ford, Tax Commission
Eric Beck, Dept. of Labor
Mike Langrell, Idaho Military Division
Scott Williams, Dept. of Parks & Recreation
Shana Barrowclough, Industrial Commission
Tammy Shipman, State Controller's Office
Glen Gardiner, Dept. of Water Resources
Alvino Artalejo, Dept. of Health & Welfare
Chris Smith, Office of IT Services (ITS)
Bob Nertney, Health Districts (phone)
Dan Raiha, Dept. of Lands (phone)
Mark Hill, Dept. of Education *(Alternate)*
Charity Girard, Division of Liquor *(Alternate)*
Wade Howland, State Supreme Court *(Alternate)*

Members Absent:
Chris Victory, Idaho Transportation Dept.
Jon Spence, Division of Liquor
Steven Higgins, Idaho State Police
Chris Campbell, Dept. of Education
Kevin Iwersen, State Supreme Court
VACANT, Dept. of Insurance

Others present:
Erin Seaman, Office of IT Services
Greg Zickau, Office of IT Services
Lance Wyatt, Office of IT Services
Brett Brandon, Office of IT Services
Faith Cox, Office of Risk Management
Tawna Chesnut, State Historical Society
Jason Urquhart, Div. of Purchasing
Gregory Lindstrom, Div. of Purchasing
Pete Owechko, Dept. of Fish & Game
Tony Faraca, Division of Liquor
Greg Mathias, Dept. of Water Resources
Chad Williams, Tek Systems
Daren McKinney, Verizon
Ryan Zimmerle, Ednetics
Kevin Browning, Ednetics
Mike Vance, VMWare
Tristan Todd, VMWare
Mitch Cunningham, CompuNet
Katie Bash, Gartner
Ariel Acosta, Cisco
Gara McCutchen Aragon, SHI

CALL TO ORDER

Chairman Ross welcomed everyone and called the meeting to order at 1:33 pm. He noted that the agenda needed to be amended.

MOTION: Vice Chair Turner moved and Ms. Ford seconded a motion to amend the agenda to remove ITA Policy P4570 from the agenda; the motion was approved.

ELECTION OF CHAIR AND VICE CHAIR

The floor was opened for nominations for chair and vice chair of the committee. The term of service for both seats is two years, ending on June 30, 2021.

Mr. Beck nominated Mr. Ross to serve an additional term as chair, and Mr. Turner to serve an additional term as vice chair. No other nominations were made.

MOTION: Mr. Beck moved and Ms. Ford seconded a motion to close the nominations for chair and vice chair of the ITLC; the motion was approved.

MOTION: Mr. Beck moved and Ms. Ford seconded a motion to recommend the re-appointment of Mr. Ross as chairman of the ITLC to the ITA; the motion was approved.

MOTION: Mr. Beck moved and Ms. Ford seconded a motion to recommend the re-appointment of Mr. Turner as vice chairman of the ITLC to the ITA; the motion was approved.

MINUTES
MOTION: Mr. Langrell moved and Mr. Turner seconded a motion to approve the meeting minutes from April 16, 2019, as presented; the motion was approved.

PROCUREMENT
Mr. Urquhart reported that the cloud services contracts have been awarded and anticipates that they will be open to agencies for procurement on the first business day in September.

ITA STANDARD
ENTERPRISE STANDARD S6020 (CENTER FOR INTERNET SECURITY CSCs BASELINE): Mr. Wyatt gave an overview of the new draft ITA Standard S6020, which has been reviewed by the Security TWG. If approved, this would set the baseline for agencies for compliance with the first six critical security controls (CSCs).

Following discussion, and after several concerns were raised, it was agreed that Mr. Wyatt would work with the Security TWG to revise the draft, before bringing it back to the committee for approval at a later meeting.

ITA GUIDELINE
ENTERPRISE GUIDELINE G515 (CSC 1-6 WRITTEN POLICY TEMPLATE): Mr. Wyatt gave an overview of the new draft ITA Guideline G515, which is a written policy template for the first six Critical Security Controls (CSCs). The template has sample policy language for each CSC.

After discussion it was agreed to make several edits to the template portion of the guideline to make it easier for agencies to customize for their use.

MOTION: Mr. Beck moved and Mr. Langrell seconded a motion to approve ITA Guideline G515, as corrected; the motion was approved.

OTHER BUSINESS
ITS APPROVAL PROCESSES – Mr. Zickau gave a brief overview of the new budgetary, expenditure, and purchasing approval processes that go through ITS. He noted that all of these processes are now automated and accessible, at the request of DFM and LSO, through the ITS website at: https://its.idaho.gov/its-approvals/. Mr. Zickau explained that the role of ITS in this process is to act as technical advisors to DFM and LSO in the budgeting process.

IVANTI LICENSING DECISION UNIT (FY21): Mr. Zickau reported on Mr. Smith's work obtaining enterprise licensing with Ivanti through NCSi. Noting the desire to standardize on this platform, he encouraged agencies to use the Ivanti tool.

EMAIL SECURITY: In response to a question from Mr. Beck, Mr. Zickau and Mr. Smith agreed to verify whether internal state email exits the state network while in transit.

RETIREMENT: Ms. Shipman announced that she will be retiring on September 30, 2019. Ms. Ford has been hired by the Controller's office to take over that position.

PASSING OF COMMITTEE MEMBER: Chairman Ross shared that Michael Farley had passed away in July. He preceded Mr. Ross as chair of the committee, serving two terms, and will be missed.

ADJOURNMENT / NEXT MEETING
The meeting adjourned at 2:20 pm. The next meeting was scheduled for October 15, 2019 at 1:30 pm.

Erin Seaman

Erin Seaman, Office of IT Services (ITS)