

Idaho Technology Authority (ITA)
IT Leadership Council (ITLC)

Draft Meeting Minutes: August 21, 2018 at 1:30 p.m.
East Conference Room, JRW Building, 700 West State Street, Boise, Idaho.
(Approved December 18, 2018)

ATTENDANCE

Members/Alternates Present:

Bob Ross, Dept. of Fish & Game (CHAIR)
Randy Turner, Dept. of Correction (VICE CHAIR)
Michael Farley, Dept. of Health & Welfare
Chris Smith, IT Services (ITS)
Jon Spence, Division of Liquor
Becky Barton, Dept. of Insurance
Stephen DeBoard, Div. of Voc. Rehabilitation
Chris Victory, Idaho Transportation Dept.
Mike Langrell, Idaho Military Division
Tammy Shipman, State Controller's Office
Steven Higgins, Idaho State Police
Glen Gardiner, Dept. of Water Resources
Eric Beck, Dept. of Labor
Dan Raiha, Dept. of Lands
Scott Williams, Dept. of Parks & Recreation
Mark Hill, Dept. of Education (*Alternate*)

Members Absent:

Chris Campbell, Dept. of Education
Bob Nertney, Health Districts
Terry Ford, Tax Commission
Robert Butler, Industrial Commission
Kevin Iwersen, State Supreme Court

Others present:

Erin Seaman, ITS
Greg Zickau, ITS
Bill Farnsworth, ITS
Jon Pope, ITS
Lance Wyatt, ITS
Cheryl Dearborn, ITS
Diego Curt, ITS
Gregory Lindstrom, Division of Purchasing
Stephanie Wildman, Division of Purchasing
Jason Urquhart, Division of Purchasing
Josh Stemp, Idaho Transportation Dept.
Wade Howland, State Supreme Court
Bob Hough, State Controller's Office
Nick Powers, DEQ (phone)
Clinton Dale, Div. of Veterans Services (phone)
Meredith Newton, CompuNet, Inc.
Lucas Linnemeyer, CRI
John Foster, Kestrel West
Kate Haas, Kestrel West

CALL TO ORDER

Chairman Ross welcomed everyone and called the meeting to order at 1:33 pm. He announced that Terry Ford has been appointed to the Tax Commission seat on the committee.

MINUTES

MOTION: Mr. Beck moved and Mr. Langrell seconded a motion to approve the meeting minutes from June 19, 2018, as presented; the motion was approved.

PROCUREMENT

Mr. Lindstrom gave an update on the status of the IT services contracts which have recently been renewed. He also reported that he has received approval to release solicitations for CRM products, as well as for Azure, AWS, and equivalents.

ITA GUIDELINES

ENTERPRISE GUIDELINE G310 (WEB PUBLISHING): Mr. Farnsworth gave an overview of the proposed revisions to Guideline G310.

MOTION: Mr. Langrell moved and Ms. Barton seconded a motion to approve revisions to Enterprise Guideline G310, as presented; the motion was approved.

ENTERPRISE GUIDELINE G105 (ITA GLOSSARY OF TERMS): Mr. Curt gave an overview of the proposed Guideline G105, which will create a primary reference point for terms in all ITA guidance and policy. Discussion followed regarding several of the definitions contained in the guideline.

MOTION: Mr. Farley moved and Mr. Smith seconded a motion to approve Enterprise Guideline G105, as presented; the motion was approved.

ITA POLICIES

ENTERPRISE POLICY P4510 (CYBERSECURITY INCIDENT REPORTING): Mr. Wyatt gave an overview of the proposed revisions to Policy P4510.

MOTION: Mr. Langrell moved and Ms. Barton seconded a motion to recommend approval to the ITA of the revisions to Enterprise Policy P4510, as presented; the motion was approved.

ENTERPRISE POLICY P4560 (DATA BREACH MANAGEMENT): Mr. Wyatt gave an overview of the proposed revisions to Policy P4560. Discussion followed, and it was agreed to correct references in the policy from “data breach” to “cybersecurity breach” to be consistent with the definition in Enterprise Guideline G105.

MOTION: Mr. Langrell moved and Ms. Barton seconded a motion to recommend approval to the ITA of the revisions to Enterprise Policy P4560, as corrected; the motion was approved.

INCIDENT RESPONSE PLAN BRIEFING

Mr. Curt is seeking volunteers from agencies to participate on an incident response planning task force. The task force will review and provide input for the incident response plan currently in draft form. They will begin meeting soon. Details will be sent out to those interested in participating.

IT GOVERNANCE: NEXT STEPS

Mr. Zickau discussed changes underway as a result of the creation of the Office of IT Services, including the new IT approvals process and consolidation.

Mr. Zickau represents Idaho to the National Association of State Chief Information Officers (NASCIO) and offered to bring any issues forward on behalf of agencies when he attends the conferences to get the most value out of the NASCIO membership for the state. He noted that NASCIO and the National Association of State Procurement Officers (NASPO) have a joint committee that is currently looking at procurement reform.

PRODUCT ROAD MAP: IVANTI AND ENDPOINT PROTECTION

Mr. Smith gave an overview of the timeline for the Ivanti software, support and services RFP. He also updated the committee on endpoint protection, including incumbent candidates and next steps.

OTHER BUSINESS

CHINDEN CAMPUS UPDATE – Mr. Smith gave an update on the status of the Chinden Campus, including key dates of the project timeline and information on the data center server room.

SECURITY OPERATIONS UPDATE – This agenda item was tabled for a later meeting as the presenter was unable to attend the meeting.

ADJOURNMENT / NEXT MEETING

The meeting adjourned at 2:58 pm. The next regular meeting was scheduled for October 16, 2018 at 1:30 pm.

Erin Seaman

Erin Seaman, Office of IT Services (ITS)