

Access Idaho Steering Committee
Idaho Technology Authority (ITA)
Meeting Minutes – Thursday, September 27, 2018
(Approved October 25, 2018)

The September 27, 2018 Access Idaho Steering Committee meeting was held at 1:30 pm in Conference Room 155, LBJ Building, 650 W. State St., Boise, Idaho.

WELCOME/INTRODUCTIONS:

VOTED TO APPROVE: BILL FARNSWORTH, (*Chairman*), Office of IT Services (ITS) – **Present**

VOTED TO APPROVE: ERIC BECK, Department of Labor – **Present**

VOTED TO APPROVE: JEFF WALKER, Access Idaho – **Present**

VOTED TO APPROVE VIA EMAIL: DAVE TAYLOR, Department of Health & Welfare

VOTED TO APPROVE VIA EMAIL: DAVE TOLMAN, Idaho Transportation Department

VOTED TO APPROVE VIA EMAIL: CHAD HOUCK (ALT. FOR TIM HURST), Secretary of State's Office

OTHERS PRESENT:

JEFF WEAK, ITS

MINUTES

The minutes of the August 23, 2018 meeting were approved.

OLD BUSINESS

The committee did an annual review of the Access Idaho project.

REPORT FROM ACCESS IDAHO

- The August 2018 General Manager's Report was reviewed

REVIEW OF SERVICE LEVEL AGREEMENT(S)

The following SLA's were approved:

- Idaho Department of Labor, 1st Amendment to Addendum E
- Idaho Sexual Offender Management Board, Service Level Agreement
- Idaho Sexual Offender Management Board, Addendum A

The following SLA's were reviewed:

- Idaho Secretary of State, Agreement (*Informational review*)
- Idaho Secretary of State, Addendum A (*Informational review*)

DOT-GOV DOMAIN REQUESTS FOR REVIEW

There were no Dot-Gov domain requests to be reviewed.

NEW BUSINESS

The committee discussed the need to plan for website and personnel changes following the upcoming election.

ADJOURNMENT AND NEXT MEETING

The next meeting was scheduled for October 25, 2018.



Erin Seaman, Office of IT Services