

Idaho Technology Authority (ITA)

IT Leadership Council (ITLC)

Draft Meeting Minutes: June 19, 2018 at 1:30 p.m.

East Conference Room, JRW Building, 700 West State Street, Boise, Idaho.

(Approved August 21, 2018)

ATTENDANCE

Members/Alternates Present:

Bob Ross, Dept. of Fish & Game (CHAIR)
Randy Turner, Dept. of Correction (VICE CHAIR)
Chris Smith, IT Services (ITS)
Jon Spence, Division of Liquor
Becky Barton, Dept. of Insurance
Stephen DeBoard, Div. of Voc. Rehabilitation
Chris Victory, Idaho Transportation Dept.
Mike Langrell, Idaho Military Division
Tammy Shipman, State Controller's Office
Robert Butler, Industrial Commission
Glen Gardiner, Dept. of Water Resources
Eric Beck, Dept. of Labor
Dan Raiha, Dept. of Lands (phone)
Scott Williams, Dept. of Parks & Recreation
Mark Hill, Dept. of Education (*Alternate*)
Alvino Artalejo, Dept. of Health & Welfare (*Alternate*)
Ed Castro, Health Districts (*Alternate*) (phone)

Members Absent:

Michael Farley, Dept. of Health & Welfare
Chris Campbell, Dept. of Education
Bob Nertney, Health Districts
Steven Higgins, Idaho State Police
David Wentland, Tax Commission
Kevin Iwersen, State Supreme Court

Others present:

Erin Seaman, ITS
Greg Zickau, ITS
Bill Farnsworth, ITS
Jon Pope, ITS
Lance Wyatt, ITS
Abram Thietten, ITS
Bryton Blunck, ITS
Mike Mead, ITS
Diego Curt, ITS
Gregory Lindstrom, Division of Purchasing
Stephanie Wildman, Division of Purchasing
Jason Urquhart, Division of Purchasing
Greg Mathias, Dept. of Water Resources
Pete Owechko, Dept. of Fish & Game
Bob Hough, State Controller's Office
Andrew Musgrave, State Controller's Office
David Harrell, Commission for Libraries
Paul Spannkebel, Div. of Human Resources
Sharon Duncan, Div. of Human Resources
Tawna Chesnut, State Historical Society
Michael Kalm, Dept. of Labor
Mark Dietrich, DEQ (phone)
Mitch Cunningham, CompuNet
Phillip Miller, MCCi
Ty Snyder, Involta
John Foster, Kestrel West
Jamison Chochrek, CenturyLink
James McClay, CenturyLink

CALL TO ORDER

Chairman Ross welcomed everyone and called the meeting to order at 1:33 pm.

MINUTES

MOTION: Ms. Barton moved and Vice Chair Turner seconded a motion to approve the meeting minutes from April 17, 2018, as presented; the motion was approved.

PROCUREMENT

Mr. Lindstrom reported on the contract renewals for IT contracted services. He also announced that the Div. of Purchasing (DOP) is seeking volunteer subject matter experts for their cloud sourcing and CRM sourcing teams.

Ms. Wildman reported on a recent PADD issued to Transource for Nutanix.

Mr. Urquhart reported that the Microsoft ESA and Value Added software reseller contract with Dell will be expiring at the end of July. DOP is working to extend the contract until September.

IT CLASSIFICATION UPDATE

Ms. Duncan gave an overview of the IT classification project, which will modernize the IT classification structure for the state. Implementation of the new structure, which did not include a compensation review, is expected

to occur in the fall. The new classifications will not affect the transition of current employees, who will be transitioned laterally into the new, modernized positions.

Discussion followed about the process undertaken to map current employees to positions in the new structure. Questions may be directed to DHR, and FAQ's will be posted on the DHR website soon.

CYBERSECURITY

Mr. Curt gave an overview of the proposed cybersecurity definitions. He explained that agencies are not always sure what they should report, and not all incidents are being reported. Mr. Curt is also working on an incident response plan template, which will be shared with agencies as soon as it's ready.

After discussion, it was agreed that the definitions needed further refining and would be brought back to a later meeting as a glossary.

ITA POLICIES

P4560 (DATA BREACH MANAGEMENT): Mr. Wyatt gave an overview of the proposed revision to P4560 to add the Office of Risk Management to the notification requirements for this policy.

MOTION: Ms. Barton moved and Mr. Beck seconded a motion to recommend approval to the ITA of the revision to Enterprise Policy P4560, as presented; the motion was approved.

IT GOVERNANCE: NEXT STEPS

Mr. Zickau discussed the next steps for IT governance following the move of OCIO to the new Office of IT Services (ITS) on July 1. ITS will fall under the office of the Governor, with Jeff Weak heading the new agency.

IT GOVERNANCE: PRODUCT ROAD MAP

Mr. Zickau invited interested agencies to participate in a product road map working group to evaluate common, widely used tools that can be purchased more cost effectively at the enterprise level. The group will make recommendations to the ITLC, and exemptions will still be permitted where appropriate. Chris Smith will facilitate the group.

ITLC CHARTER UPDATE

Mr. Smith reviewed the proposed revisions to the ITLC charter, which would change the council membership from Dept. of Administration to ITS and update the statutory reference for the ITA delegation of responsibilities.

MOTION: Mr. Beck moved and Vice Chair Turner seconded a motion to recommend approval to the ITA of the revisions to the ITLC Charter, as presented; the motion was approved.

OTHER BUSINESS

SECURITY GOVERNANCE UPDATE – Mr. Blunck gave an overview of the ITS security operations team and discussed their current services and functions.

RE-INTRODUCTION OF NEW COO – Mr. Zickau reported that Jon Pope, who had recently left OCIO, has re-joined ITS in his previous position as Chief of Operations.

AGENCY IT PLAN ONLINE SITE UPDATE – Mr. Thietten discussed some of the technical issues users have experienced on the site, noting that he is working with the contractor to resolve the issues. He reminded the committee that Internet Explorer (IE) is the recommended browser for the site.

PROJECTS TIMELINE – Mr. Smith discussed the IT projects currently underway at ITS, including upgrades to DNS security, which are expected to be complete by the end of summer or early fall; and upgrades to the voice and video conferencing bridge, which are expected to be complete by the fall or winter.

IVANTI UPDATE – Mr. Smith reviewed the timeline for the RFP and the Enterprise License Agreement (ELA) currently being pursued for Ivanti licenses. He is seeking volunteers to be part of the review process. He discussed the subscription licensing and maintenance. He added that the helpdesk software is included.

CHINDEN CAMPUS UPDATE – Mr. Smith gave an update on the status of the Chinden Campus. The Tax Commission will be the first to move to site, in phases, followed by the Industrial Commission. He also discussed the proposed data center server room, which will include the network connectivity, and gave an overview of the scheduled network upgrade of the core connectivity.

ADJOURNMENT / NEXT MEETING

The meeting adjourned at 3:33 pm. The next regular meeting was scheduled for August 21, 2018 at 1:30 pm.

Erin Seaman

Erin Seaman, Office of the CIO