

# Idaho Technology Authority (ITA)

April 5, 2018 Draft Meeting Minutes

*(Approved August 29, 2018)*

The Idaho Technology Authority meeting was held on April 5, 2018 at 1:30 pm in the West Conference Room of the Joe R. Williams Building, 700 West State Street, Boise, Idaho.

## ATTENDANCE

### **Members Present:**

Jeff Weak, CHAIR, Office of the Governor  
Sen. Jeff Agenbroad  
Rep. John Gannon  
Maj. Charlie Spencer, Idaho State Police  
Joshua Whitworth, State Controller's Office  
Greg Zickau, Office of the CIO  
David Fulkerson, Div. of Financial Management  
Eric Beck, Dept. of Labor  
Dave Taylor, Dept. of Health & Welfare  
Pat Donaldson, Dept. of Correction  
Terri Kondeff, Legislative Services Office  
Collier Lipple, Military Division  
Wilma Robertson, IGC-EC Chair  
Brian Reed, Idaho Transportation Dept.  
(Alt. for Charlene McArthur)

### **Members Absent:**

Kevin Iwersen, Idaho Courts  
Charlene McArthur, Idaho Transportation Dept.  
Matt Freeman, State Board of Education  
Jim Nottingham, HP Inc.

### **Others Present:**

Erin Seaman, Office of the CIO  
Tammy Wallace, Office of the CIO  
Cheryl Dearborn, Office of the CIO  
Diego Curt, Office of the CIO  
Sherree Merritt, Office of the CIO  
Lance Wyatt, Office of the CIO  
Bill Farnsworth, Office of the CIO  
Michael Farley, Dept. of Health & Welfare  
Randy Turner, Dept. of Correction  
Ben Call, Military Division  
Gregory Lindstrom, Division of Purchasing  
Adam Warr, Office of the Attorney General  
Bob Hough, State Controller's Office  
Becky Barton-Wagner, Dept. of Insurance  
Jeff Walker, Access Idaho  
Tracy Pingel, Cradlepoint  
Lucas Linnemeyer, CRI Advantage  
Carlie Foster, Lobby Idaho  
Jamison Chochrek, CenturyLink  
Kevin Thomas, CenturyLink

## CALL TO ORDER

Chairman Jeff Weak called the meeting to order at 1:32 pm, and introduced new committee members: Collier Lipple, Executive Officer to the Adjutant General, and Wilma Robertson, IGC-EC Chair, Dept. of Water Resources.

## AMENDED AGENDA

**MOTION: Mr. Beck moved and Mr. Fulkerson seconded a motion to amend the agenda to remove approval of revisions to Enterprise Policy P1040; the motion passed unanimously.**

## MINUTES

At the request of Sen. Agenbroad, Chairman Weak agreed to add an item of old business referenced in the draft meeting minutes to the agenda for the next meeting. The item was related to the state strategic plan goals.

**MOTION: Mr. Taylor moved and Mr. Donaldson seconded a motion to approve the minutes of the September 7, 2017 meeting, as presented; the motion passed unanimously.**

## ITA POLICY

Mr. Wyatt reviewed the draft revisions to ITA Policy P1060, which would standardize language and modernize terminology contained in the policy. Additionally, references to "state employees" were changed to "users" to include state employees as well as contractors who are using state systems to support state business. After discussion, it was agreed to further revise the language contained in Section IV(1) of the policy.

**MOTION Mr. Taylor moved and Mr. Beck seconded a motion to approve the revisions to Enterprise ITA Policy P1060, and to change the language in Section IV.(1) from "Therefore, State employees should not have any expectation of privacy as to the use of State computers." to "Therefore, users should not have any expectation of privacy as to the use of State computers."; Mr. Taylor withdrew his motion after discussion.**

**AMENDED MOTION:** Mr. Taylor amended his motion to approve the revisions to Enterprise ITA Policy P1060, and to change the language in Section IV.(1) from “Therefore, State employees should not have any expectation of privacy as to the use of State computers.” to “Therefore, users should not have any expectation of privacy as to the use of State issued IT devices.” Mr. Beck seconded the amended motion; the motion passed unanimously.

#### **ITA SUBCOMMITTEES – UPDATE**

IDAHO GEOSPATIAL COUNCIL-EXEC. COMMITTEE (IGC-EC) – Ms. Robertson reported on two letters of support signed by the IGC-EC recently. The first was in support of the 2017 Geospatial Data Act, which the members believe will help streamline the dissemination of data, and was sent to Idaho’s congressional delegation. The second letter was sent to the US Department of Agriculture (USDA) Farm Service Agency (FSA) and Idaho’s congressional delegation, in response to the possible move of the National Agriculture Imagery Program (NAIP), which is currently free and open, to a licensed data model. IGC-EC would like to see NAIP remain free and open.

Ms. Robertson announced the results of the 2018 IGC-EC election, including her election as the new chair.

**MOTION:** Mr. Zickau moved and Sen. Agenbrood seconded a motion to ratify the results of the 2018 IGC-EC election; the motion passed unanimously.

ACCESS IDAHO STEERING COMMITTEE – Mr. Farnsworth gave an overview of the Access Idaho project and its history. He then discussed several of the payments options currently available to government entities through the project. Options include Prompt Pay, On the Go (OtG), a forms generator, and payment engine.

#### **OTHER BUSINESS**

ITD LESSONS LEARNED – Mr. Reed gave an overview of a recent incident that occurred at ITD in which an employee’s email account was attacked via a phishing email, resulting in a breach. He explained some of the lessons learned by the agency and described corrective actions which have been taken since the incident.

Discussion followed regarding the state cyber liability insurance coverage. Mr. Zickau emphasized that under the terms of the coverage, agencies must report incidents within 30 days of discovering an incident, or risk being denied coverage by the insurer. Agencies should report incidents using the form on the cybersecurity.idaho.gov website, which feeds into a database that OCIO operates in conjunction with the Office of Risk Management and is protected by statute from disclosure. Other benefits available include the use of a breach coach.

Chairman Weak noted that as a result of the breach OCIO is refining the terms in the state incident response plan so there is a common language when speaking about a threat, incident, or breach. Additionally, roles and responsibilities will be clarified to make sure agencies know when and how to communicate. He anticipates that going forward the internal and external processes for dealing with incidents should improve.

ORGANIZATIONAL CHANGES – Chairman Weak discussed House Bill 607 which was signed into law this year and will go into effect on July 1, 2018. The Director of Information Security position will combine with OCIO to create the new Office of Information Technology Services (ITS) under the Office of the Governor. The staff will continue to be physically located in the Dept. of Administration. Opportunities for ITS could include changes in how IT is administered throughout the state through increased efficiencies of shared IT services. He noted that the pace of the changes will be determined by the new Governor.

CYBERSECURITY TRAINING: At the request of Mr. Fulkerson, Chairman Weak gave an update on the status of the mandatory cybersecurity training for state employees (including higher ed staff). The deadline for completing the training was March 30. Additional training modules will be released throughout the year.

#### **ADJOURNMENT**

The meeting adjourned at 2:30 pm. The next meeting of the ITA has yet to be scheduled.

*Erin Seaman*

Erin Seaman, Office of the CIO