

# Idaho Geospatial Council – Executive Committee

*Subcommittee of the Idaho Technology Authority (ITA)*

**Meeting Minutes: March 15, 2018**

*(Approved May 17, 2018)*

The March 15, 2018 meeting of the Idaho Geospatial Council – Executive Committee (IGC-EC) was held at 9:30 am (Mountain) in the East Conference Room, Joe R. Williams (JRW) Building, 700 W. State St., Boise, Idaho.

## **ATTENDANCE**

### **Members/Alternate(s) Present:**

Pam Bond, Dept. of Fish & Game (Chair)  
Jerry Korol, NRCS  
Wilma Robertson, Dept. of Water Resources  
Dennis Hill, City of Pocatello  
Keith Weber, ISU GIS Center (phone)  
Bruce Godfrey, U of I (phone)  
Stewart Ward, Dioptra Geomatics (phone)  
Laurie Ames, Nez Perce Tribe (phone)  
Tom Carlson, USGS (phone)  
Jared Stein, Bannock County Assessor (phone)

### **Others Present:**

Erin Seaman, Office of the CIO  
Craig Campbell, Digline  
Cyndi Coulter, Dept. of Fish & Game  
David Matte, Idaho State Archives  
Mackenzie Stone, Idaho State Archives  
Alan Butcher, Idaho State Archives  
Levi Claussen, Dept. of Health & Welfare  
Kelly Green, Blaine County (phone)  
Bill Reynolds, Nez Perce Tribe (phone)

### **Members Absent:**

Candice Dodson, Idaho Power  
Donna Phillips, City of Hayden  
Bill Farnsworth, Office of the CIO  
Michael Clancy, Ecopoint  
Rick Campbell, US Census Bureau  
Stephen Cox, Dept. of Agriculture

## **WELCOME**

Pam Bond, Chair, welcomed everyone and called the meeting to order at 9:30 am (Mountain).

## **MINUTES**

**MOTION: Ms. Robertson moved and Mr. Korol seconded a motion to approve the minutes of the January 18, 2018 Meeting, and the minutes of the February 9, 2018 (Special) Meeting, as presented; the motion passed unanimously.**

## **GIS RECORDS RETENTION POLICY**

Mr. Weber updated the committee on the status of recommendations for the GIS/Cartographic Records Retention Schedule being drafted by a working group. The State Archives is currently reviewing retention schedules. The working group is comprised of Mr. Weber, Mr. Godfrey, Ms. Coulter, and Ms. Phillips.

Discussion followed, and Mr. Matte agreed to forward a link to definitions published by the Society of American Archivists (SAA) to Ms. Seaman for dissemination to the working group. The working group will incorporate changes suggested by the State Archives followed with review by the rest of the committee.

## **GEOSPATIAL DATA ACT OF 2017**

Ms. Robertson discussed the draft letter in support of Senate Bill 2128/House Bill 4395 which will be sent to Idaho's congressional delegation. The legislation includes a simplified definition of geospatial data.

**MOTION: Ms. Ames moved and Mr. Hill seconded a motion to approve the signing of a letter of support for the Geospatial Data Act of 2017, as presented; the motion passed unanimously.**

## **NATIONAL AGRICULTURE IMAGERY PROGRAM (NAIP) PETITION AND SIGNATURES SENT**

Chair Bond has collected approximately 130 signatures through a petition in support of continued funding for NAIP. The petition has been forwarded to Idaho's congressional delegation and USDA FSA. The status of future funding is not yet known. Discussion followed about impacts this loss of funding might have.

## **SWIG MEETING SUMMARY**

Chair Bond reported on the February SWIG/IGC meeting. SWIG, IGC, and URISA worked together to co-host this event. She encouraged the committee to continue to partner with different organizations to co-host meetings. The next SWIG meeting was being planned for July 20<sup>th</sup> in McCall.

## **OTHER BUSINESS**

**2018 IGC-EC ELECTION RESULTS** – Chair Bond announced the IGC-EC elections results. She noted that there were three candidates for the Private Sector Seat (Seat 10), two of whom tied, necessitating a run-off for the seat. Results of the run-off were to be announced the following week.

**RESIGNATION AND APPOINTMENT OF CHAIR PRO-TEM** – Chair Bond announced that she is stepping down as chair and resigning from her seat, effective immediately. She has accepted a position with the City of Boise, but would like to stay involved with the committee. She appointed Wilma Robertson to the vacated State Seat and as Chair Pro Tem. Ms. Robertson accepted both appointments.

**APPOINTMENT TO VACATED OPEN SEAT:** Chair Pro-Tem Robertson appointed Ms. Bond to the Open Seat (Seat 12) for the remainder of that seat's term, which will end on March 31, 2019.

**ELECTION OF NEW CHAIRPERSON** – Chair Pro-Tem Robertson asked the committee if there were any nominations for the new chair. There were no additional nominations.

**MOTION: Ms. Bond moved and Mr. Korol seconded a motion to elect Wilma Robertson as Chair of the IGC-EC; the motion passed unanimously.**

**COMMENTS FROM THE CHAIR:** Chair Robertson discussed the IT consolidation efforts in the state which will move OCIO under the Governor's office and create a new Office of Information Technology Services (ITS). She asked the members to consider how GIS might be able to consolidate at the state level in terms of training, data, and overall efficiencies.

Chair Robertson mentioned the upcoming retirement of Bill Farnsworth, the current GIO. The position is currently part-time, and she would like to recommend to Jeff Weak, ITA chair, that this be full-time. Ms. Bond, Ms. Andersen, and Ms. Green volunteered to help research what other states are doing.

**IGC FALL MEETING:** Chair Robertson sought input from the members regarding co-hosting the fall IGC meeting in eastern Idaho alongside another event. Mr. Weber suggested that he, Mr. Hill and Ms. Andersen could likely help with coordinating this effort along with the East Idaho GIS Users Group.

**ELEVATION TWG/LiDAR CONSORTIUM:** On behalf of Nancy Glenn, BSU, Mr. Weber announced that the Elevation TWG will be seeking input from the IGC on a draft data standard for LiDAR data inside Idaho. A link will be going out soon and Ms. Glenn plans to attend the May IGC-EC meeting to hear feedback.

**CENSUS 2020:** Mr. Hill stated that the Census will be offering training for Census 2020. He encouraged the committee to act as a liaison to government agencies needing help with this Census.

## **ADJOURNMENT AND NEXT MEETING**

The meeting adjourned at 10:31 am. The next meeting was scheduled for May 17, 2018.

*Erin Seaman*

Erin Seaman, Office of the CIO