

Idaho Technology Authority (ITA)

**IT Leadership Council (ITLC)**

Draft Meeting Minutes: December 19, 2017 at 1:30 p.m.  
East Conference Room, JRW Building, 700 West State Street, Boise, Idaho.

*(Approved February 20, 2018)*

**ATTENDANCE**

**Members/Alternates Present:**

Bob Ross, Dept. of Fish & Game (CHAIR)  
Randy Turner, Dept. of Correction (VICE CHAIR)  
Jon Pope, Office of the CIO  
Glen Gardiner, Dept. of Water Resources  
Jon Spence, Division of Liquor  
David Wentland, Tax Commission  
Becky Barton-Wagner, Dept. of Insurance  
Michael Farley, Dept. of Health & Welfare  
Chris Victory, Idaho Transportation Dept.  
Stephen DeBoard, Div. of Voc. Rehabilitation  
Scott Williams, Dept. of Parks & Recreation  
Eric Beck, Dept. of Labor  
Mike Langrell, Idaho Military Division  
Robert Butler, Industrial Commission (phone)  
Bob Nertney, Health Districts (phone)  
Mark Hill, Dept. of Education (*Alternate*)  
Bob Hough, State Controller's Office (*Alternate*)

**Members Absent:**

Steven Higgins, Idaho State Police  
Dan Raiha, Dept. of Lands  
Tammy Shipman, State Controller's Office  
Chris Campbell, Dept. of Education  
Kevin Iwersen, State Supreme Court

**Others present:**

Erin Seaman, Office of the CIO  
Greg Zickau, Office of the CIO  
Bill Farnsworth, Office of the CIO  
Cheryl Dearborn, Office of the CIO  
Lance Wyatt, Office of the CIO  
Chris Smith, Office of the CIO  
Greg Mathias, Dept. of Water Resources  
Jason Urquhart, Division of Purchasing  
Sarah Hilderbrand, Division of Purchasing  
Gregory Lindstrom, Division of Purchasing  
Stephanie Wildman, Division of Purchasing  
Mitch Cunningham, CompuNet  
Tawna Chesnut, Idaho State Historical Society  
Sheena Buffi, Division of Human Resources  
Pete Owechko, Dept. of Fish & Game  
Michael Kalm, Dept. of Labor  
Chris Steadley, Gartner  
Katie Bash, Gartner  
Larissa Martineau, Respec  
Gareth Cales, MCCi  
Amanda Summers, MCCi  
Phillip Miller, MCCi  
Ariel Acosta, Cisco  
Jamison Chochrek, CenturyLink  
Jim Byron, CenturyLink  
John Foster, Kestrel West  
Kate Haas, Kestrel West  
Mark Dietrich, DEQ (phone)  
Sharon Haylett, DEQ (phone)  
Clinton Dale, Division of Veterans Services (phone)

**CALL TO ORDER**

Chairman Ross welcomed everyone and called the meeting to order at 1:30 pm.

**MOTION: Mr. Beck moved and Ms. Barton-Wagner seconded a motion to amend the agenda to remove the "ITA Policy" agenda item, and to move the "Statewide Network Services Contract Awards" agenda item to include it in the Procurement update; the motion was approved.**

**MINUTES**

**MOTION: Ms. Barton-Wagner moved and Mr. Spence seconded a motion to approve the meeting minutes from October 17, 2017, as presented; the motion was approved.**

**PROCUREMENT**

STATE IT SECURITY SERVICES CONTRACTS: Mr. Urquhart gave an overview of the awarded contracts for IT security-related services. No awards were made for penetration tester or information security incident manager categories, but a new ITB is being developed for those categories, and possibly additional categories. Information about current contracts is available on the DOP website. Mr. Urquhart agreed to check for gaps between procurements for security positions and the new classifications for security positions created by DHR.

STATEWIDE NETWORK SERVICES CONTRACT AWARDS – Ms. Dearborn gave an overview of the statewide network services contracts awarded on December 1<sup>st</sup>. No awards were made for dark fiber, or point-to-point T1 services, but options for those services will be re-evaluated and a new ITB issued if needed. She anticipates transitions and installations on the new contracts to begin in February or March.

#### **DIVISION OF HUMAN RESOURCES (DHR) – UPDATES**

IT CLASSIFICATION PROJECT UPDATE – Ms. Buffi gave a status update of the IT classification project, which will modernize state IT classifications to better align with industry. This project does not address compensation. All re-classifications will be lateral, and employees will not have to re-apply for their positions. Classifications for information security are still being reviewed by the IT subject matter expert (SME) groups, and some may still be modified. DHR plans roll out the new IT classifications by July 1.

TELECOMMUTING POLICY – Ms. Buffi reported that she has started working on revisions for the telecommuting policy. The policy is still in draft, so comments may be sent to her directly for consideration.

#### **ITA STANDARDS**

Mr. Ross discussed suggested revisions to two standards which would eliminate references to specific products.

**MOTION: Mr. Turner moved and Ms. Barton-Wagner seconded a motion to approve the revisions to Enterprise Standard S2120, as presented; the motion was approved.**

**MOTION: Ms. Barton-Wagner moved and Mr. Turner seconded a motion to approve the revisions to Enterprise Standard S3110, as presented; the motion was approved.**

#### **PCI COMPLIANCE**

Mr. Farnsworth reported on a recent meeting he attended with Mr. Zickau and several others from state agencies with a local company that has an established PCI compliance program. The purpose was to learn how PCI compliance might be managed more uniformly across state agencies. Currently, PCI compliance is not centralized across the state, and agencies operate independently of one another. Next steps will include speaking with current state vendors to learn more about their processes.

Discussion followed regarding the need to determine the PCI compliance authority for the state; and the possibility of developing guidance for agencies. Mr. Farnsworth agreed to include the Div. of Liquor in ongoing discussions since they process a high volume of transactions.

#### **OTHER BUSINESS**

AGENCY MEETING: ENTERPRISE IT SERVICES – Mr. Zickau announced that OCIO will be hosting a meeting toward the end of the legislative session to give an overview of the current security architecture, core network architecture and internet access. Agencies will have the opportunity to ask questions and interact on a more technical level. The agenda is forthcoming, and suggestions can be sent to Mr. Zickau or Ms. Seaman.

FIREWALL UPDATE – Mr. Pope discussed the recently completed firewall project, which increases the capacity of the network to stay in front of the demands being placed on it for cloud services, and the increase in internet utilization. Future capabilities are now being discussed and OCIO will be working with agencies on those.

EO / CRITICAL SECURITY CONTROLS (CSCs) SOLUTIONS – Mr. Wyatt gave an update on the progress of the CSCs and discussed the audit scripts tool. He noted that there will be an ITA policy drafted to assist agencies with compliance of the policy column on the audit scripts. At the request of Jeff Weak (DIS), agency CIOs and Directors will be able to view their agency's heat maps if they choose, although access is highly restricted.

#### **ADJOURNMENT / NEXT MEETING**

The meeting adjourned at 2:21 pm. The next regular meeting was scheduled for February 20, 2018 at 1:30 pm.

*Erin Seaman*

Erin Seaman, Office of the CIO