The January 26, 2017 Access Idaho Steering Committee meeting was held at 1:30 pm in Conference Room 155, LBJ Building, 650 W. State St., Boise, Idaho.

WELCOME/INTRODUCTIONS:

BILL FARNSWORTH (*Chairman*) Office of the Chief Information Officer – **Present**

JEFF WALKER Access Idaho – **Present**

DAVE TOLMAN Idaho Transportation Department – **Present**

ERIC BECK Department of Labor – **Present**

CHAD HOUCK (ALT. FOR TIM HURST) Secretary of State's Office – **Present**

DAVE TAYLOR Department of Health & Welfare – **Absent**

MINUTES

The minutes from October 17, 2016 were approved.

OLD BUSINESS – None

REPORT FROM ACCESS IDAHO – The July-December 2016 Report was reviewed:

- Portal – Made progress on new Idaho.gov website redesign; launch/enhancements of several online applications
- Creative – Served as State agency consultant for WordPress migration and website redesign; created statewide application design templates
- Marketing – Assisted all levels of Idaho government with implementation of Portal's PayPort service; commenced statewide transition to PayPort OTC

REVIEW OF SERVICE LEVEL AGREEMENT(S) – The following SLA's were reviewed:

- Idaho Digital Learning, Service Level Agreement
- Idaho Digital Learning, Addendum A

DOT-GOV DOMAIN REQUESTS FOR REVIEW – There were no requests to be reviewed.

NEW BUSINESS

ADJOURNMENT AND NEXT MEETING

The next meeting was scheduled for February 23, 2017.

Respectfully submitted,

Erin Seaman

Erin Seaman, Office of the CIO