

Information Technology Resource Management Council (ITRMC)  
**Idaho Geospatial Council – Executive Committee**

**Meeting Minutes: April 25, 2012**

(Approved June 21, 2012)

The April 25, 2012 meeting of the Idaho Geospatial Council – Executive Committee was held at 4:30 in Room WW55 of the Capitol Building, Boise, Idaho.

**ATTENDANCE**

**Members/Alternate(s) Present:**

Liza Fox, Chair, SUPERVALU  
Bill Farnsworth, Office of the CIO  
Scott Van Hoff, U.S. Geological Survey  
Danielle Favreau, Dept. of Water Resources  
Jerry Korol, Natural Resources Cons. Services  
Keith Weber, ISU GIS Center  
Loudon Stanford, Idaho Geological Survey  
Nathan Price, Bureau of Land Management  
Bonnie Moore, City of Rexburg/ Madison County  
Donna Phillips, City of Hayden

**Others Present:**

Sally Brevick, Office of the CIO  
Anne Kawalec, Ada County Assessor's Office  
Linda Davis, Dept. of Water Resources  
Vince Matthews, USAD NASS  
Terri Morganson, Esri  
Paul Reyes, Idaho Geospatial Office  
Craig Rindlisbacher, Madison County /City of Rexburg  
Wilma Robertson, State Tax Commission  
Donna Pitzer, Bureau of Reclamation

**WELCOME**

Liza Fox welcomed everyone and introductions were made.

**MINUTES**

**MOTION: Bill Farnsworth moved and Donna Phillips seconded a motion to approve the February 16, 2012 minutes as presented; the motion passed unanimously.**

**MEMBERSHIP ELECTION**

Liza introduced the newest members of the IGC-EC who assumed office on April 1: Nathan Price, Bonnie Moore, Jeff Cronce (Nez Perce Tribe), Frank Roberts (Innovate Inc.) – Jeff and Frank were unable to attend this meeting. A list of the new members will be submitted to ITRMC for approval at the next meeting of the council in June (the April ITRMC meeting was cancelled).

**CADASTRAL TWG / CADASTRAL REFERENCE TWG / PARCEL TWG**

Bill Farnsworth led a discussion regarding the reporting structure of these TWGs.

**MOTION: Bill Farnsworth moved and Keith Weber seconded a motion that the Cadastral TWG be eliminated and the Cadastral Reference and Parcel TWGs report directly to the IGC-EC; the motion passed unanimously.**

**INSIDE IDAHO: MEMORANDUM OF UNDERSTANDING**

Danielle Favreau provided comments on behalf of Charlla Adams who is leading the committee tasked with reviewing the expired MOU:

- The mission of INSIDE Idaho has evolved since origination almost 10 years ago and requires closer examination.
- The steering board needs examining and defining.
- Consideration needs to be given to what Metadata standards and formats should be encouraged and supported by INSIDE Idaho.

- Support documentation will be shared in the coming weeks to aid further discussion at the next IGC-EC meeting.

### **DRIVING ISSUES**

Throughout the course of the IGC meeting (held this day prior to the IGC-EC meeting) various driving issues were discussed:

- The relationships between TWGs, the Framework Coordinator and the IGC-EC needs clarification.
- Data development and maintenance plan from the TWGs.
- Resources, sequencing of TWG activities
- Participation at IGC.
- Metadata generation (being done in systematic way?), education of metadata strategy.
- Legislature, spreading the word

### **ANY OTHER BUSINESS**

There was no other business to come before the committee.

### **NEXT MEETING**

The meeting adjourned at 5:00; the next meeting is scheduled for June 21, 2012.

Respectfully submitted,



Sally Brevick, Office of the CIO