

Idaho Geospatial Committee

February 18, 2010, Meeting Minutes

(approved by committee April 15, 2010)

The February 18, 2010 meeting of the Idaho Geospatial Committee was held in Room 302 of the LBJ Building, 650 West State Street, Boise, Idaho.

ATTENDANCE

Members/Alternate(s) Present:

Nick Nydegger, Chair, Idaho Military Division
Gail Eckwright, Inside Idaho (phone)
Gail Ewart, Idaho Geospatial Office
Dennis Hill, City of Pocatello (phone)
Diane Holloran, HDR Engineering
Donna Phillips, City of Haden (phone)
Donna Pitzer, USDI, Bureau of Reclamation
Frank Roberts, Coeur d'Alene Tribe (phone)
Scott Van Hoff, US Geological Survey
Keith Weber, ISU, alt. for Nancy Glenn (phone)

Others Present:

Sally Brevick, Office of the CIO
Dave Christensen, Kootenai County (phone)
Jack Clark, Ada County Assessor
Chris Clay, Dept. of Lands (phone)
Bruce Godfrey, Inside Idaho (phone)
Anne Kawalec, Ada County Assessor
Bill Reynolds, Nez Perce County (phone)

EXECUTIVE ORDER INTERIM PLANS

Nick Nydegger reminded everyone that the new Executive Order (EO) had not yet been signed. All committee members present agreed that work should continue until the Executive Order was signed, at which time the work carried out during the interim would be ratified; there were no objections.

In these minutes the future Idaho Geospatial Council is referred to as the IGC, the future Idaho Geospatial Council Executive Committee as the IGC-EC.

APPROVAL OF THE PREVIOUS MINUTES

MOTION: Donna Pitzer moved and Gail Eckwright seconded a motion to approve the December 17, 2009 minutes, with amendments as provided; the motion passed with seven in favor and one abstaining, the motion will be ratified once the new Executive Order is signed.

<http://itrmc.idaho.gov/minutes/igc/20091217.pdf>

DATA EXCHANGE STANDARD FOR EMERGENCY SERVICE ZONES

This Standard was presented at the previous meeting (December 17, 2009) and a motion put before the Committee. It was confirmed following that meeting that the phone connection had timed-out just prior to the vote, resulting in the meeting becoming inquorate. Consequently a new motion is required:

MOTION: Donna Pitzer moved and Gail Ewart seconded a motion to forward the Data Exchange Standard for Emergency Service Zones to the IT Resource Management Council for establishment; the motion passed with seven in favor and one abstaining, the motion will be ratified once the new Executive Order is signed.

IDAHO TRANSPORTATION FRAMEWORK PROJECT UPDATE

Dave Christensen reported that a series of five very successful meetings had been held at various locations in Boise. There is a diverse group of people interested in transportation and applying it in different ways. Pete Crowell is making recommendations to help guide the Transportation TWG in creating of the Standard, it is hoped that a final document will be available in April, at which time the TWG will share an initial standard for feedback from the community.

Dave in coordination with Frank Roberts reported that Perry Kit will be replacing Miles Henriksen in assisting with the advancement of the integrated roads layer project. Over the coming months he will be contacting other counties that may have data. QA/QC will be undertaken to evaluate the integrity of the data, as well as checking at what frequency the data needs to be updated.

NAIP IMAGERY STATUS

Gail Ewart advised that a single delivery of all the data was expected at any time now. The current compressed county mosaics (CCM) deliverables on the NRCS gateway are considered preliminary. The final data, when available, will be placed on Inside Idaho.

BYLAW DISCUSSION

During a discussion about the proposed bylaws, the following changes and decisions were made:

- Referring to elected members of the IGC-EC: *"A simple majority of votes is required to select determine the outcome of these elections."* These votes will come from the general membership of the IGC. The full IGC will have the full ballot to vote on initially. It is likely that in future, the relevant stakeholder group can vote for who they wish to represent them.
- Terms: For the IGC-EC, a minimum of two or three years per term, with no mention of a limit to the number of terms. There is no term for the general membership of the IGC.
- Frequency of meetings: echoing the Executive Order, a minimum of two meetings for each body, with the Council meetings being held regionally.
- Coordination of meetings: The IGC-EC will form a small working committee to coordinate the IGC meetings. The IGC-EC will follow the Meeting Laws (<http://www2.state.id.us/ag/manuals/openmeeting.pdf>), the IGC will not.
- The Chair of the IGC-EC will also head the IGC.
- Membership withdrawal: members of the IGC can choose to leave at any time but should provide 30 days' notice. Members of the IGC-EC should also provide a 30-day notice and the Chair will appoint a replacement for the remainder of the term, to be ratified by the other IGC-EC members.
- Technical Working Groups (TWGs): the IGC-EC will be responsible for creating TWGs and *ad hoc* committees, and for establishing policies regarding the selection and term of Chairs. General membership of the IGC can approach the IGC-EC regarding the need for TWGs etc.
- Quorum: will be simple majority for general business
- Amendments to the bylaws: a two-thirds majority of the IGC-EC is required to approve amendments.
- Alternates/Proxies: the current practice of alternates contacting the Chair in advance or informing members at the start of a meeting will continue.

For future consideration

- Specific representation of the regional user groups will be considered once the regional centers are fully developed as actual entities.
- Staggering of terms to be discussed when the next iteration of the bylaws is available.

- The language in reference to “*Facilitate cooperative-and-contract arrangements...*” was felt to be ambiguous. This section is lifted directly from the EO and will be discussed when the next iteration of the bylaws is available.
- Duties within the committee will be addressed next time round.

LOCAL ACTIVITY REPORTS

Dennis Hill reported that work was centered largely on the approaching Census.

Anne Kawalec – The Parcel TWG will be meeting monthly on the first Thursday. At the last meeting on February 4, Michael Ciscell from the Dept. of Water Resources (IDWR) demonstrated how he has assembled statewide parcels for the IDWR’s work processes. This works very well, and with the approval of the assessors, the stewards of the parcel data, this dataset has been offered to State government. At the next meeting on March 4, Sheldon Bluestein will give a presentation on legal context and what the current Public Records law provides for. There will also be a demonstration from the State Tax Commission of an application they have developed that will facilitate election consolidation scheduled to go into effect in 2011.

Jack Clark reported on the cadastral reference following the committee meeting the previous week. Kevin DeRosset had indicated that he was preparing contract specifications for the upgrade and conversion of the GCDB (Geographic Coordinate Data Base) PLSS (Public Land Survey System) into GMM (Geographic Measurement Management) format which would allow regional adjustment of the cadastral reference.

Jack also noted that House Bill 425 relating to the coordinate system of land description, will enable the legal consideration of the Idaho single zone projection. Jack encouraged everyone to read the bill and pass comments of support to their legislators. The bill is being sponsored by the Board of Engineers and Land Surveyors.

NEXT MEETING

The meeting adjourned at 11:21 AM; the next meeting of the Idaho Geospatial Committee is scheduled for April 15, 2010.

Respectfully submitted,



Sally Brevick, Office of the CIO